

16 August 2016

Dear Parents/Caregivers

Amendment to Enrolment Scheme

Paraparaumu Beach School's Board of Trustees wishes to notify parents of their plan to address overcrowding. As previously mentioned in school newsletters, we are in the process of amending the enrolment zone in consultation with the Ministry of Education. Students who are already attending Paraparaumu Beach School, who live outside the proposed new enrolment zone, will still continue to be enrolled at Paraparaumu Beach School.

As part of our consultation, we will be holding a meeting on Wednesday 24 August at 7pm in the school staff room to talk about this proposed amendment to our enrolment zone. We can provide childcare in our school library if required during this meeting.

The proposed timeframe for consultation and implementation is:

16 August 2016	The Board begins formal consultation with school parents and wider community, including other schools
24 August 2016	Meeting held at school
16 September 2016	Submissions close at 3pm
20 September 2016	Board considers all submissions - replies sent directly to submitters addressing all the issues raised. Board writes to the Ministry providing evidence of consultation and Board response to feedback received
Sept 2016	Board approves the new zone and submits proposed scheme to Ministry OR Board suggests an alternative zone in light of the submissions and seeks Ministry advice (changes made as advised by the MOE)
October 2016	Ministry approves Board scheme.
October 2016	Board ratifies scheme prior to public notification
October 2016	Public notification of the enrolment scheme
November 2016	Enrolment scheme comes into effect

The process for 'Out of Zone Enrolments' will continue as normal.

Each year the board will determine the number of places which are likely to be available in the following year for the enrolment of students (turning 5 years old) who live outside the home zone. The board will publish this information by notice in a daily or community newspaper circulated in the area served by the school. The notice will indicate how applications are to be made and will specify a date by which all applications must be received.

Applications for enrolment will be processed in the following order by priority:

- **First priority:** This priority category is not applicable at this school because the school does not run a special programme approved by the Secretary of Education
- **Second priority:** Must be given to applicants who are siblings of current students
- **Third priority:** Must be given to applicants who are siblings of former students
- **Fourth priority:** Must be given to any applicant who is a child of a former student of the school
- **Fifth priority:** Must be given to any applicant who is either a child of an employee of the school or a child of a member of the board of the school

- **Sixth priority:** Must be given to all other applicants

If the number of out of zone applications exceeds the number of places available, the Board of Trustees will decide on which of the applicant ‘priority-order’ categories detailed above will be accepted for enrolment. As either all, or none, of the applicants within each priority band will be accepted for enrolment, no ‘ballot’ will take place and no ‘waiting list’ will be created.

The Proposed new Home Zone for Paraparaumu Beach School

All students who live within the home zone described below (and shown on the map below) shall be entitled to enrol at the school.



Southern Boundary:

From the intersection of Marine Parade and Toru Road, along Toru Road to the airport and following the airport boundary north along Dakota Rd –Magrath Ave to Kapiti Road, eastward along Kapiti Road to the intersection with Cedar Drive.

Eastern Boundary:

From the corner of Kapiti Road and Cedar Drive, into Cedar and along Regent Drive (including related side streets directly off Regent) to Guildford Drive, directly across Guildford Drive into Central Park (including all houses in Central Park), in a north-west line across to Trusham Court (including houses in Trusham but no other attached streets apart from Holcombe Dr), along Holcombe into College Drive to the intersection with Mazengarb Road.

Northern Boundary :

Moving west along Mazengarb Road until the corner of Michael Road. Excludes all sidestreets on the north-eastern side of Mazengarb Road.

Western Boundary:

From the intersection at Mazengarb and Michael Roads, moving south down Michael Rd, across the Michael Road and Martin Road intersection, through the Paraparaumu Beach Golf Course to the southern side of Knight Grove and on to Kapiti Road, then west along Kapiti Road to its end at the roundabout, turning south down Marine Parade as far as Toru Road.

Any comment or submission on this amendment to our proposed zone should be addressed to:

Principal/Board Chairperson
Paraparaumu Beach School
PO Box 1443
Paraparaumu Beach 5032

Or jward@pbs.school.nz

The closing date for submissions is Friday 16 September, 2016 at 3pm

Kind regards
Jess Ward - Principal